

Pre-AP Pathway to Assessments

Pre-AP[®] learning checkpoints and performance tasks shape student learning and help teachers track students' progress.

Online learning checkpoints let students experience items that mirror college and career benchmark assessments and provide feedback to encourage reflective learning. Learning checkpoints are a risk-free way of assessing student learning to inform ongoing instruction. They are designed to be **purely formative and don't result in a traditional grade or score.**

Performance tasks are administered at the end of each unit to evaluate the depth of student understanding and mastery of skills not easily assessed on multiple-choice assessments. Performance tasks function as both formative and summative assessments because the scoring guidelines help **provide feedback to inform instruction and student skill development.**

Assessment feedback informs instructional planning for teachers and leaders, maximizing instructional time and improving students' learning experience and related outcomes. Individual student, class, and school performance are not monitored by College Board. (More details: [Pre-AP Program Manual](#))

Step 1 Complete Pre-AP Course Audit

- [Pre-AP Course Audit](#) is required for **all** Pre-AP teachers.
- [Pre-AP Course Audit Administrator](#) must approve all teacher Course Audit submissions for authorization on the [AP/Pre-AP Course Audit Portal](#)
- Authorization grants teacher access to AP[®]/Pre-AP Classroom for instructional resources and assessments.

Managing Course Audit

- AP and/or Pre-AP Course Audit Administrator can access a list of Pre-AP course teachers with authorized courses on the AP/Pre-AP Course Audit website.
- All Pre-AP course teachers with authorized courses will appear on [AP Central[®]](#) under *AP/Pre-AP Classroom*.

Step 2

Create Teacher Class Sections

- Once authorized, teachers and/or coordinators [create class sections on Pre-AP Classroom](#).
- Each class section has a Join Code. Students will enroll using a class Join Code.
- Class rosters cannot be uploaded manually or through a learning management system.

Managing Class Sections

- Pre-AP courses, teachers, and class sections are listed on [AP Central[®]](#) under *AP & Pre-AP Classroom*.
- In Pre-AP Classroom, class sections and enrollment can be found under *My Classes* in the account profile dropdown (top right corner).
- Resource: [Pre-AP Classroom User Guide for Teachers](#)

Support Student Account Creation

- Students must create individual [College Board Student accounts](#) to enroll in Pre-AP class sections.
- There is a separate account creation process for [students under age 13](#).
- Resource: [Pre-AP Classroom User Guide for Students](#)

Managing Student Accounts

- Students manage their accounts throughout and after high school.
- Teachers and [administrators cannot access or modify students' account information](#).
- Resource: [Pre-AP Classroom User Guide for Administrators and Coordinators](#)

Step 3

Share Join Codes for Student Enrollment

- Teachers share the Join Codes created for their class sections with students.
- Students log in to their College Board student accounts and [enroll in specific class sections](#) using Join Codes.

Managing Student Onboarding in Pre-AP Classroom

- Pre-AP Coordinators and administrators can find class sections and enrollment on [AP Central](#) under *AP Registration and Ordering*. Pre-AP Coordinators can make changes to course sections. (See [Understanding Responsibilities for Each Role](#))
- This information is also on Pre-AP Classroom under the [Reports tab](#) for Pre-AP Coordinators and administrators. Teachers can view and manage class rosters on Pre-AP Classroom under *My Classes* in the account profile dropdown (top right corner).

Step 4

Administer Learning Checkpoints and Performance Tasks

- Teachers commit to administering at least 1 of 2 learning checkpoints per unit and the performance task for each unit. (*Note: Arts courses do not have learning checkpoints.*)
- Learning checkpoints are [administered online](#) on Pre-AP Classroom.
- Teachers determine the administration window for learning checkpoints.
- Learning checkpoints are formative, low-stakes assessments designed to [provide teachers and students with data](#) to inform teaching and learning.
- Performance tasks can be [administered online or offline](#) (printed).

Viewing Assessment Data

- Teachers and class sections are populated under the [Reports tab](#) for each course in Pre-AP Classroom for coordinators and administrators.
- The number of learning checkpoints administered by each teacher is included under *Usage*.
- Class-level and school-level assessment reporting can be found under each course in Pre-AP Classroom under *Performance*.
- Resource: *Best Practices for Using Assessment Data for Leaders* (Pre-AP Classroom: Leader Resources)