

Pre-AP Pathway to Required Assessments

Together, Pre-AP[®] online learning checkpoints and performance tasks shape student learning and help teachers track students' progress. The online learning checkpoints give students experience with items that mirror college and career benchmark assessments and feedback to encourage reflective learning. Learning checkpoints are a risk-free way of assessing student learning to inform ongoing instruction. They are designed to be purely formative and don't result in a traditional grade or score.

Performance tasks are administered at the end of each unit to evaluate the depth of student understanding and mastery of skills not easily assessed on multiple-choice assessments. Performance tasks function as both formative and summative assessments because the scoring guidelines help provide feedback to inform instruction and student skill development.

Student assessment feedback can inform instructional planning for teachers and leaders, maximizing instructional time and improving students' learning experience and related outcomes. Individual student, class, and school performance are not monitored by the College Board. (Find full details on *Pre-AP Assessments Guidelines* in the [Pre-AP Coordinator's Manual](#).)

Here's an outline of the necessary steps and the support resources to successfully prepare for and administer the required Pre-AP learning checkpoints and performance tasks.

Step 1 Complete Pre-AP Course Audit	
<ul style="list-style-type: none"> Completion of the Pre-AP Course Audit is required for all Pre-AP teachers. Teacher Course Audit submissions require Pre-AP Course Audit administrator approval for course authorization. Approval of a teacher Course Audit submission grants teacher access to AP[®]/Pre-AP Classroom for instructional resources and assessments. 	<p>Managing Course Audit</p> <ul style="list-style-type: none"> A list of Pre-AP course teachers with authorized courses can be found on the AP/Pre-AP Course Audit website, accessible by the AP and/or Pre-AP Course Audit administrator. All Pre-AP course teachers with authorized courses will appear on AP Central[®] under Pre-AP Classroom.
<p>Resources</p> <ul style="list-style-type: none"> Overview of Pre-AP Course Designation and Audit (website) Instructional Video of the Pre-AP Course Audit Process (video) AP/Pre-AP Course Audit Portal (website) 	

Step 2			
Create Teacher Class Sections		Support Student Account Creation	
<ul style="list-style-type: none"> After a course is authorized through Course Audit, teachers and/or coordinators can create class sections for the course on Pre-AP Classroom. Each created class section has a join code. Students will need their class join code to enroll. Class rosters cannot be uploaded manually or through 	<p>Managing Class Sections</p> <ul style="list-style-type: none"> Pre-AP courses, teachers, and class sections are listed on Pre-AP Classroom. In Pre-AP Classroom, all class sections and enrollment information can be found under the Courses tab in the top menu bar. 	<ul style="list-style-type: none"> Students need individual College Board accounts to enroll in Pre-AP class sections. There is a separate account creation process for students under age 13. 	<p>Managing Student Accounts</p> <ul style="list-style-type: none"> Students manage their accounts throughout and after high school. Teachers and administrators cannot access or modify students' account information.

a learning management system.	
Resources	
<ul style="list-style-type: none"> • Pre-AP Coordinator’s Manual – (Creating Class Sections, page 30) • Getting Started: Pre-AP Digital Access for Coordinators • Accessing and Using Pre-AP Classroom for All Courses (webinar) 	

Resources	
<ul style="list-style-type: none"> • Student Overview – Accessing and Using Pre-AP Classroom (video) • Pre-AP Classroom Student Onboarding and Support Guide • Students Under 13: College Board Accounts for Pre-AP (website) • Direct assistance: Email PreAP@collegeboard.org or call 877-262-7320 	

Step 3 Share Join Codes for Student Enrollment

<ul style="list-style-type: none"> • Once class sections are created and students have College Board accounts, they can enroll in Pre-AP class sections. • Teachers share the join codes created for their class sections with students. • Students log in to their accounts then enroll in their specific class sections using the join codes their teachers shared. 	<p>Managing Student Onboarding in Pre-AP Classroom</p> <ul style="list-style-type: none"> • All class sections and enrollment information can be found under the AP Registration and Ordering tab of Pre-AP Classroom for Pre-AP Coordinators and Administrators. Only Pre-AP coordinators can make changes to course sections. (See School Roles for Pre-AP) • All teachers and class sections will populate under the Usage tab in Pre-AP Classroom for Pre-AP Coordinators and Administrators. The number of students enrolled in the course is viewable by course teacher. • Teachers can view and manage enrollment under My Classes.
--	--

Resources	
<ul style="list-style-type: none"> • Pre-AP Coordinator’s Manual (Student Handouts, pages 75–78) • Coordinator Guide – Pre-AP Classroom Usage and Assessment Reporting • Student Overview – Accessing and Using Pre-AP Classroom (webinar) • Pre-AP Classroom Student Onboarding and Support Guide 	

Step 4 Administer Learning Checkpoints and Performance Tasks

<ul style="list-style-type: none"> • Course teachers are required to administer at least 1 of the 2 learning checkpoints per unit and the performance tasks for each unit. (<i>Note: Fine Arts courses do not have learning checkpoints.</i>) • All learning checkpoints are administered online through the Pre-AP Classroom platform. • Teachers determine the administration window for the learning checkpoints. • The learning checkpoints are formative, low-stakes assessments designed to provide both teachers and students with data that will inform their teaching and learning. 	<p>Viewing Learning Checkpoint Data</p> <ul style="list-style-type: none"> • All teachers and class sections are populated under the Usage tab in Pre-AP Classroom. The number of learning checkpoints administered by each teacher is included under the Assessments column. • Class-level student performance reporting is available in each course in Pre-AP Classroom under Assessments. • Assessment reporting includes student overall scores and performance competencies, progress in course focus areas (Strength, Progressing, Opportunity for Growth), and question-level results.
--	---

- Performance tasks are available for administration in both offline and online formats.

Resources

- [Pre-AP Coordinator's Manual](#) (Assessment Guidelines, page 50)
- [Coordinator Guide – Pre-AP Classroom Usage and Assessment Reporting](#)
- [Getting Started: Pre-AP Classroom Guide for Teachers](#)
- [Using Pre-AP Assessments and Reporting for Instruction \(webinar\)](#)
- [Best Practices for Using Assessment Data for Leaders](#)